PLANNING COMMITTEE – 26 June (SBDC)

REPORT OF THE OFFICERS

Background papers, if any, will be specified at the end of each item.

AGENDA ITEM No.

5   ITEMS FOR NOTING

5.1   **PLANNING APPLICATION REQUIREMENTS – PROPOSED REVISED LOCAL LIST.**

Chiltern and South Bucks shared Planning Service is reviewing its local list of planning validation requirements and a proposed revised list has recently been produced for consultation.

By way of background Local Planning Authorities are required to publish a list of their information requirements for applications, a 'local list', which should be proportionate to the type, nature and scale of development proposals. These should be reviewed on a frequent basis. Local planning authorities should only request supporting information that is relevant, necessary and material to the application in question. Local information requirements have no bearing on whether a planning application is valid unless they are set out on such a list.

In addition to an up-to-date local list being published on the Local Planning Authority's website, information requested with a particular planning application must be:

- reasonable having regard, in particular, to the nature and scale of the proposed development; and
- about a matter which it is reasonable to think will be a material consideration in the determination of the application.

The new local requirements link to national and local policies and the information is required in order for the Local Planning Authority to be able to consider the submitted proposal and come to a decision on the application. Provision of this information at the point of validation therefore reduces any delay in the processing and determination of planning applications.

Information on the national and proposed local planning application requirements can be found at www.southbucks.gov.uk/planning/par & https://www.chiltern.gov.uk/planning/par
The requirements will depend on what type of application and development is being proposed.

Applicants and agents are being directed to the relevant checklists for a breakdown of the requirements and the criteria of when these will apply. There are two checklists, where the requirements for the listed application types are similar. If an application type is not listed on either of the checklists, then it is just the national planning validation requirements that apply and the particular requirements are stated toward the end of the respective application forms.

Public consultation is currently being carried out via the websites. Furthermore, the agents who regularly attend the CDC/SBDC planning agent forums have also been notified direct. All comments received after the closing date of 19 June 2019 will be taken into account when preparing the final list, which will then be published in due course on both Council websites.